



**Head Office:** The Fort Offices, Artillery Business Park, Park Hall, Oswestry, Shropshire, SY11 4AD.

**Email:** [enquiries@peoplesvoicemedia.co.uk](mailto:enquiries@peoplesvoicemedia.co.uk)

**Website:** <https://peoplesvoicemedia.co.uk>

**Company No:** 3083575

**Charity No:** 1059681

## Project Worker - Lead Facilitator

**£25,500 pro-rotta / 3-4 days per week / 15 months fixed term contract**  
**Home-working with 1-day per month team co-working in North West England and travel across the UK and Europe (Job share considered)**

People's Voice Media are looking for an experienced Facilitator to join our growing team. This role is vital to our central objectives and plays a fundamental part in helping us to create a more socially just and equitable world through bringing people's voices together to create change at local, national and international levels. The role will involve working with people and their lived experiences to facilitate co-creation, participatory research, evaluation and learning/development programmes.

Working alongside our CEO, you will help drive forward our approach into new arenas and to make our methodologies and programmes more accessible and inclusive to different groups of people. The Lead Facilitator role will bring in news ideas and know-how that will support our on-going development, and tie-in our strategic vision. You will be out in the online and offline world connecting to people, learning about delivery, testing our new ideas and approaches and bringing this learning back into the organisation. You'll be supported by our Project Managers who will set-up and look after the mechanics of the project and provide clear communications regarding what needs to be achieved and by when. However, you will have the autonomy to amend delivery style to meet the needs of the people you are working with and contribute to judgement calls about the projects you are working on.

### What we are looking for

We are looking for someone:

1. who has excellent online and offline facilitation skills supported by good overall digital literacies that you have applied directly in co-production, participatory research, community development and/or policy development arenas.
2. with the ability to work across different projects simultaneously and can adapt and change with ease to different environments and challenges.
3. who is comfortable with working independently and with travelling solo across the UK and Europe
4. with a keen focus on inclusion and accessibility, and who is pro-active in breaking down organisational and systemic barriers to participation
5. who really embodies our core values and can live them out, even when the going gets tough

Some basic marketing experience such as posting on social media and creating e-mailers would be good – but this is not essential and can be developed on-the-job.



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## About Us

People's Voice Media is a social change charity (<https://peoplesvoicemedia.co.uk>). We are committed to supporting people to improve their lives and bring about positive social change from the ground up. This aim is brought about by bringing people's voices together to enable individuals, groups and organisations to find better ways to improve their worlds and the world around them. Working with our memorandum and articles of association, our charitable objectives involve people developing new skills, sharing knowledge and expertise with others, enhancing their health and well-being and becoming more economically stable.

With this vision in mind, our core values are:

- **Collaboration and Equity:** These values represent our way of working – we connect with others to create social change, creating platforms via which people have their voices heard.
- **Authenticity and Integrity:** These values represent our behaviour – they are how we maintain and evaluate our quality standards in every area of our work.
- **Learning and Evolving:** These values represent our approach – as an organisation we are open to change and this supports us to develop, innovate and adapt in changing contexts.
- **Optimism and Joy:** These values represent our mind-set – we seek to find hope in all situations and bring a positive, solution-focused approach to all that we do.

To achieve this vision, our core tool is Community Reporting which is a storytelling movement that spans the UK and Europe and is committed to creating change at individual, organisational and systemic levels. This movement currently has over 2000 Community Reporters registered on <https://communityreporter.net> and over 50 Partners that are active within this pan-European network.

## To Apply

Send the following to Hayley via email ([hayley@peoplesvoicemedia.co.uk](mailto:hayley@peoplesvoicemedia.co.uk)) by midday (12pm) on Wednesday 2nd December 2020 –

- A CV (no longer than 2-pages including 2 referees)
- One of the following that explains how you meet the role specification and what you would bring to the organisation:
  - A covering letter (no more than 1-page)
  - A video (no longer than 5 minutes)
  - An audio recording (no longer than 5 minutes)
- In your email, please let us know the following:
  - If we can contact your referees prior to interview
  - If you have a preference of 3 or 4 days per week
  - If successful, when approximately would you be able to start with us



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We will acknowledge receipt of all applications following the deadline and inform all applicants of our decisions. We will provide individual feedback to all interviewed applicants. We will seek to hold interviews for the role between 7th and 18th December 2020, and would hope that the successful applicant will be able to join our team in January – but we are flexible on this. It is important that we find the right person for the role.